

April 7, 2020

To: All Staff, Stakeholders

From: Adrienne Monks, Interim Executive Director

CRADACL Update:

Administration: The Administration team are now being scheduled in the office but on a limited basis in order to keep the amount of people in the building at a minimum. We have asked those that need to come to the building to photocopy, drop off or pick up paperwork and/or mail, etc., to call ahead so we can maintain a minimal amount of people in the building. There will be at least one Admin staff person in the building during regular business hours to accept mail delivery, and answer phones, and conduct other necessary business in order to keep the organization running as smoothly as possible.

Ironwood Place – As this is an Assisted Living facility, and the residents are our most vulnerable at this time, Rita and her team are continuing to follow the advice of Island Health by ensuring the recommended distance is maintained, and limiting people entering the building. They continue to sanitize and do everything possible to ensure the health and safety of those who live at Ironwood.

Day Programs (Leisure, Passages, Confidence in Community, HYPE and Employment): These programs remain closed for now, although the individuals who need some form of support are being supported in adapted ways. Most participants remain at home, self isolating as requested by BCCDC. Most of the staff from these programs continue to wait until they need to be reassigned to our essential service programs. Supervisors and staff continue to check in with participants to see how they are doing, and if any support is needed.

Semi Independent Living: Debbie and her team are still providing services, but on a limited basis. They have been doing the shopping and banking for those who need support, and have been making frozen meals for those who receive service on this program.

Dogwood Place: All Dogwood staff have been set up remotely from home, and the therapies are working diligently on getting themselves to begin delivering service through tele-therapy. The CAS program is providing limited support on a one-on-one basis by taking the youth for a walk in their neighborhoods. Due to social distancing being enforced, the staff are not providing any transportation services. SCDP at this time are not providing support because the daycares are closed, but it looks like when daycare open for essential service workers only, the staff may be providing support in those settings. All programs continue to be in contact with families reassuring that services will continue when possible, and may look different than they did previous to this pandemic.

Group Homes: The staff and supervisors are still providing regular support to the folks that live in the group homes. The Community Support Workers who are not reporting to work because of their programs being closed, are getting orientated at their assigned group homes. They will be ready to go when they are called.

Again, I'd like to express my most sincere appreciation to the supervisors and staff who have continued to work through these ever-changing days/weeks. This has been a difficult and challenging time, but our staff have maintained the excellent level of support to those we all work for. There are no words or actions that can communicate just how grateful I am.

Stay safe, wash your hands, don't touch your face, and sneeze/cough into your elbow. 😊

Adrienne